

STATE OF MISSISSIPPI

\_\_\_\_\_ County,

**ORDER OF THE BOARD OF SUPERVISORS  
RE: REAL AND PERSONAL PROPERTY ASSESSMENT ROLLS**

This day came on to be considered by the Board of Supervisors of \_\_\_\_\_ County, the matter of the assessment of personal property for the year 20\_\_\_\_ and of real property for the year 20\_\_\_\_ and it appearing affirmatively to this Board that \_\_\_\_\_, Tax Assessor of said County, has completed the assessment of both real and personal property for the said year; that the said assessor filed the real and personal property assessment rolls with the clerk of this Board of Supervisors on or before the \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_ as provided by law; and that said assessor made an affidavit and appended it to each of said rolls; that said affidavit showed that he/she has faithfully endeavored to ascertain and assess all the persons and property in said county; that he/she did not omit any person or thing, and did not place upon, or accept, an under-valuation of any property, through fear, favor or partiality; that he/she required every taxpayer to make the oath required to be taken by the person rendering a list of his/her taxable property, wherever possible; that the said assessor filed with the rolls, under oath, a list showing the name of every taxpayer who failed or refused to make oath to his/her tax list; that this Board of Supervisor, immediately at its \_\_\_\_\_, 20\_\_\_\_ meeting proceeded to equalize the said rolls, and has completed such equalization at least ten (10) days before its \_\_\_\_\_, 20\_\_\_\_ meeting; That said Tax Assessor attended the meeting of this Board of Supervisors, while it was considering said assessments of persons and property, from day to day ,and that he/she rendered all assistance which his/her knowledge and information enabled him/her to give; and that at the said meeting, this Board of Supervisors did then and there cause to be assessed all persons and things, found to be omitted from said rolls, and caused to be correctly valued all property found to be under-valued; that this Board carefully examined the land roll and saw that it embraced all the land in said county, and that it represented said lands as being the property of individuals, or the State, or the United States, according to the fact; that it was taxable or not taxable according to law; that all such property is correctly described so as to be identified with certainty; that there are no double assessments; that all land improperly omitted from the real property rolls has been added thereto by this Board of Supervisors, or under it direction; that all land incorrectly and insufficiently described has been properly described; that all land which was not classed correctly or was under-valued has been classified and valued properly; that all corrections have been made in said rolls; and that all things required by law, have been done;

**IT IS THEREFORE, ORDERED** by the Board of Supervisors of the said County, that the said assessment rolls, and the assessments therein contained, be, and they are hereby approved, with corrections, subject to the right of parties in interest to be heard on all objections hereafter made by them, and subject to further changes and corrections by this Board, as Authorized by law.

It is further ordered by this Board of Supervisors that a notice be posted at the Courthouse, or Courthouses, in said County, and be Published in \_\_\_\_\_, a newspaper published at \_\_\_\_\_, Mississippi, notifying the public and taxpayers of said county:

1. That the said assessment rolls, so equalized, are ready for inspection and examination, and
2. This Board will be in session for the purpose of hearing objections to the said assessments which may be file, at the Courthouse in the \_\_\_\_\_ of \_\_\_\_\_, said county and state, on the \_\_\_\_\_ day, of \_\_\_\_\_, 20 \_\_\_\_; and
3. This Board will remain in session from day to day until all objections, lawfully files, shall have been disposed of, and all proper correction have been made in the roll.

It is further ordered by this Board that notice shall be given to the public and to the taxpayers of said county in the following form:

**"PUBLIC NOTICE"**

TO THE PUBLIC AND TO THE TAXPAYERS OF \_\_\_\_\_ COUNTY, MISSISSIPPI:

"You are hereby notified that the real and personal property assessment rolls of the above named county, for the year 20\_\_\_\_ have been equalized according to law, and that said rolls are ready for inspection and examination and that any objections to said rolls or any assessment therein contained, shall be made in writing and filed with the clerk of the Board of Supervisors of said County, on or before the \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_ at his/her office in the Courthouse of said county, and that all assessments to which no objection is then and there made, will be finally approved by said Board of Supervisors, and that all assessments to which objection is made, and which may be corrected and properly determined by this Board, will be made final by this Board of Supervisors, and that said rolls and the assessments contained therein will be approved by this Board of Supervisors; and that,

"1. This Board will be in session, for the purpose of hearing objections to the said assessments which may be filed, at the Court house in the \_\_\_\_\_ of \_\_\_\_\_, said County and State on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_; and

"2. This Board of Supervisors will remain in session from day to day until all objections, lawfully filed, shall have been disposed of and all proper corrections made in the said rolls.

"Witness the signature and seal of the said Board of Supervisors the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and, "THE BOARD OF SUPERVISORS OF \_\_\_\_\_ COUNTY

**CLERK'S CERTIFICATE**

I, \_\_\_\_\_, Clerk of the Board of Supervisors of \_\_\_\_\_ County, State of Mississippi, do hereby certify that the foregoing is a true and correct transcript of and order of said Board of Supervisors, passed on the \_\_\_\_\_ date of \_\_\_\_\_, 20\_\_\_\_ as the same appears on Page \_\_\_\_\_ of Minute Book \_\_\_\_\_ of said Board, now on file in the office of said Clerk in the \_\_\_\_\_ of \_\_\_\_\_ in said County.

Witness my hand and official seal, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Clerk of the Board of Supervisors of said County.

By \_\_\_\_\_, D.C.

Clerk must be sure to fill the above and to affix his Seal to this Certificate.